



**CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
AGANA, GUAM**



Date: 12 December 2024

**Request for Quotation
Information and Communication Technology Equipment (Desktop Computer)**

Sir/Madam:

Please submit your lowest price quotation for the following items individually described below, subject to the following conditions:

1. Quotations submitted to this office will be considered the final offer. In the event that the price is acceptable, a property accomplished and approved PURCHASE ORDER or JOB ORDER will be served to the supplier/contractor. The delivery date will be indicated in the Purchase/Job Order.
2. The Consulate hereby reserves the right to reject any/all offers and accept any/all offers it may consider most economical and advantageous to the Government.
3. Goods/Services supplied/delivered shall be subject to the usual inspection by the Consulate's duly authorized representative.
4. Payment will only be effective by strict compliance with the usual prescribed accounting and auditing requirements.
5. Submit your quotation using this form or on company letterhead duly signed by the company's authorized representative not later than 16 December 2024.

QTY.	UNIT	PARTICULARS	UNIT PRICE	TOTAL AMOUNT (INCLUSIVE OF TAXES, AND DELIVERY AND INSTALLATION COSTS)
1	lot	See attached specifications		

COMPANY NAME/SUPPLIER: _____
 CONTACT PERSON: _____
 ADDRESS AND TELEPHONE NO. _____

ROMMEL S. CUISIA
Canvasser

LOT 2 Information and Communication Technology Equipment

QTY	UNIT	TECHNICAL SPECIFICATIONS	REQUIRED/OPTIONAL
17	set	<p>Desktop computer (one set with peripheral and software including anti-virus)</p> <p>Processor: i5 or i7 processor Installed RAM: at least 16 GB Storage: 512 GB storage Graphic card: Integrated graphics Pre-installed OS: Home or Professional version (Windows 11 Pro with Microsoft Office Home 2024 Accessories: USB Optical Mouse, standard full-sized USB keyboard with numeric keypad Wifi and 5.1 bluetooth Norton standard 5MP camera and dual microphone warranty</p>	Required