



Date: **13** December 2024

REQUEST FOR QUOTATION
Insurance Coverage for the Properties of the Consulate General of the Philippines
in Agana, Guam

Sir/Madam:

Please submit your lowest price quotation for the following items individually described below, subject to the following conditions:

1. Quotations submitted to this office will be considered the final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER or JOB ORDER will be served to the supplier/contractor. The delivery date will be indicated in the Purchase/Job Order.
2. The Consulate hereby reserves the right to reject any/all offers and accept any/all offers it may consider most economical and advantageous to the Government.
3. Goods/Services supplied/delivered shall be subject to the usual inspection by the Consulate's duly authorised representative.
4. Payment will only be effective by strict compliance with the usual prescribed accounting and auditing requirements.
5. The validity period of the price quoted must appear in the quotation.
6. Kindly submit your quotation using this form or on the official company letterhead duly signed by the company's authorized representative, not later than 20 December 2024, 12:00 nn.

QTY.	UNIT	PARTICULARS	UNIT PRICE	TOTAL AMOUNT (INCLUSIVE OF TAXES AND OTHER LAWFUL CHARGES)
1	lot	Insurance coverage of PCG Properties for 2025 (Please see attached Terms of Reference)		

COMPANY NAME/SUPPLIER:

CONTACT PERSON:

ADDRESS AND TELEPHONE NO.:



RUBY R. FERNANDEZ
Canvasser

TERMS OF REFERENCE

Insurance coverage for Properties of the Philippine Consulate General Project Reference No. PCGAG -2024

One-year (period covered 01 January 2025 - 31 December 2025) insurance coverage for the following properties of the Philippine Consulate General:

1. Philippine Consulate General located at Suite 601-602, 6th Floor, ITC Building, 590 S. Marine Corps Drive, Tamuning, 96913 Guam covering:		
Particulars	Sum Insured	Deductibles
General Liability <ul style="list-style-type: none"> ● Owner, Landlords and Tenants Bodily Injury/Property Damage ● Premises and operations ● Medical Payment 	<ul style="list-style-type: none"> \$ 300,000.00 \$ 300,000.00 \$ 50,000.00 	
Property Coverage <ul style="list-style-type: none"> ● On leasehold improvements ● On the contents including furniture, fixtures, computers, office equipment and others usual to an office ● Perils covered: fire, lightning, earthquake, vandalism, malicious mischief, extended coverage 	<ul style="list-style-type: none"> \$ 6,500.00 \$ 168,000.00 	
Mercantile Robbery and Safe Burglary <ul style="list-style-type: none"> ● Inside ● Outside ● Safe 	<ul style="list-style-type: none"> \$ 5,000.00 \$ 5,000.00 \$ 5,000.00 	
Total	\$ 15,000.00	

2. Comprehensive homeowner's insurance coverage for three – story residential building located at 119 Julie Court, Lot 27 Block 5, Jonestown, Tamuning, 96913 Guam covering:

Particulars	Sum Insured	Deductibles
<p>Perils or Causes of Loss</p> <ul style="list-style-type: none"> ● Fire & lightning ● Typhoon ● Earthquake ● Vandalism and malicious mischief ● Extended coverage for explosion, riot and civil commotion, aircraft or parts, vehicle, smoke damages ● Falling objects ● Sudden and accidental tearing as cracking, burning or bulging of a steam or hot water heating or of appliances ● Accidental sudden discharge or overflow of water or steam ● Flood, high water and overflow 	<p>\$ 1,300,000.00</p>	
<p>Contents consisting of furniture, fixtures, appliances and all other items usual to a household while contained inside the dwelling including other property features such as the perimeter fence, official seal, Rizal monument, generator, flagpole, AC compressors</p> <ul style="list-style-type: none"> ● Fire & lightning ● Typhoon ● Earthquake ● Burglary ● All other perils 	<p>\$ 250,000.00</p>	
<p>Additional coverage:</p> <ul style="list-style-type: none"> ● Personal liability : \$ 1,000,000.00 ● Additional living expense : 9% of assessed value of the Official Residence ● Medical payments: \$ 5,000.00 each person/ \$20,000.00 each accident 		

3. Four (4) Official cars of the Philippines Consulate General:

Comprehensive Insurance for the following vehicles:

- 2023 Toyota Sienna HV
- 2016 BMW 320i Sedan
- 2016 Honda Odyssey
- 2011 Toyota Camry

Particulars	Sum Insured/Vehicle	Deductibles /Vehicle
<p>Bodily Injury</p> <ul style="list-style-type: none"> • Each person \$ 100,000.00 • Each accident \$ 300,000.00 • Medical Payments \$ 2,000.00/each person 		
<p>Uninsured Motorist</p> <ul style="list-style-type: none"> • Each person \$ 25,000.00 • Each accident \$ 50,000.00 		
<p>Property Damage</p> <ul style="list-style-type: none"> • Each accident \$ 100,000.00 		
Comprehensive		
Collision		
Typhoon		

ADDITIONAL REQUIREMENTS:

- Insurance companies must be rated within the top two rating brackets by a reputable ratings company. Provide a copy of ratings reports issued within the last three (3) years.
- Please specify all applicable exclusions.